



Matoshri Education Society's

## Matoshri College of Management & Research Centre

Approved by : All India Council for Technical Education, New Delhi (AICTE),  
Directorate of Technical Education, Maharashtra (DTE), Code : MB5122

Affiliated to : Savitribai Phule Pune University, Pune, Code : 1121

NAAC Accredited AISHE Code : C- 45886

Address : Eklahare, Near Odhagaon, Off Aurangabad Highway, Nashik-422 105, Dist.Nashik, Maharashtra (India)

Ph.: (0253) 2406681 / 82 • Toll Free No : 18002336602

E-Mail : mcmrc\_director@rediffmail.com • Website : www.mba.matoshri.edu.in

### Agenda of Meeting

Date- 2<sup>nd</sup> September 2022

Agenda of the meeting is as follows.

- I. Welcome to all Committee members.
- II. Confirmation of MOM of 7<sup>th</sup> IQAC Meeting.
- III. Review on Academic Activities ( Syllabus Completion, Concurrent Evolution, Guest Lectures, Webinars)
- IV. Review on Webinar, Guest lectures.
- V. Purchase of books for A.Y.2021-22.
- VI. Review on Budget utilization.
- VII. Review on IQAC revised framework.
- VIII. Review on NBA work.
- IX. State and National Level Conferences.
- X. Proposal to UGC, AICTE, SPPU for Research Grants.
- XI. Review of the Best Practices.
- XII. Organizing National Level Seminar on New Education Policy 2022.
- XIII. Training for Faculties and Staff.
- XIV. Review on IQAC Action plan for 2021-22.
- XV. Measures to improve students and Staffs diversity.
- XVI. Vote of thanks by IQAC Coordinator.

Dr. A. T. More

IQAC Coordinator



Dr. Y. M. Gosavi

Director, MCMRC



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## Notice

Date- 2<sup>nd</sup> September 2022

IQAC meeting is scheduled on 6<sup>th</sup> September 2022 at 01.30 PM in IQAC Department.  
All the committee members are requested to attend the Meeting.

Agenda of the meeting is as follows.

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### Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting held on 6<sup>th</sup> September 2022.

The following members were present:

Sr. No	Name	Designation	Sign
1	Dr. Yogesh Mohan Gosavi	Chairman IQAC	
2	Hon. Kunal Narendra Darade	Secretary MES	
3	Dr. Aarti Tushar More	Coordinator of IQAC	
4	Prof. Vikrant Vijay Aher	Member	
5	Prof. Sachin Haushiram Patole	Member	
6	Prof. Anil Nivrutti Pawar	Member	
7	Mr. Jaganath Malhari Rahatal	Member	
8	Dr. Ranjana Vijay Aher	Member	
9	Mr. Uttam Sampat Khatode	Member	
10	Mr. Abhijit Keshav Sanap	Member	
12	Mr. Rohan Pushkar Barve	Member	

#### I. Welcome and Introduction of Members

The Chairman introduced the committee member and welcomed them for the meeting of IQAC.

#### II. Confirmation of MOM of 7<sup>th</sup> IQAC Meeting.

Confirmation of Minutes of Meeting of 7<sup>th</sup> IQAC meeting and informing about action taken report of the same to all members.

### **III. Review on Academic Activities ( Syllabus Completion, Concurrent Evolution, Guest Lectures, Webinars)**

(1) Review of syllabus completion was taken from all the faculty members and it was unanimously decided to complete the syllabus before internal exams which is scheduled in month of July 2022.

IQAC chairman insisted that revision of academic courses should be taken to help students for better performance in offline exams which will be conducted by SPPU.

(2) IQAC coordinator took the review from CEO regarding CCE implementation by teaching staff for the semester II & IV.

She also took review about the performance of the students in various activities.

(3) Chairman took review about the guest lecturers conducted in the semester and applied all the members to conduct good guest lecture series as per the need of the syllabus and beyond that.

(4) IQAC coordinator insisted that various webinars on varied topics should be organized in coming semester.

### **IV. Review on Webinar, Guest lecturers.**

Various webinars were conducted online; the review was taken of the same. It was decided to conduct Guest lecturers for MBA part I and II students as per timetable. It was also decided to conduct it online if situation of Covid 19 Increases. It was unanimously decided to organize various online Lectures on Yoga, Competitive Exam and Entrepreneurship development.

### **V. Purchase of Books for A.Y.2022-23**

The review on library resources was taken by Director Dr. Gosavi Sir he insisted to purchase minor specialization books which are comparatively less available in the library. He asked all the faculty members to provide the requirement of books required. He asked IQAC coordinator to coordinate with library for books to be purchased and E-resources procurement.

### **VI. Review of Budget utilization.**

IQAC coordinator presented the budget for various academic and non academic activities. She insisted that the activities should be planed accordingly proper utilization of funds should be done and recorded.

### **VII. Review on IQAC revised framework.**

IQAC coordinator informed all the members NAAC has revised framework from 2022-23. She further informed that one day workshop will be organized to orient the all staff members regarding the same.

### **VIII. Review on NBA work.**

The review on NBA work was taken by Director and IQAC coordinator. It was decided to gear up to NBA work. Application for pre qualifier is proposed to be in academic year 2022-23.



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### IX. State and National Level Conferences

IQAC Coordinator informed that under the QIP of SPPU. The Institute has proposed State and National Level Conferences on National Education Policy 2020, which will be conducted in month of January and February 2023.

### X. Proposal to UGC, AICTE, SPPU for Research Grants.

IQAC Coordinator asked all faculty members to submit research proposal for research grants from UGC, AICTE, and SPPU etc. This will enhance research activities in the Institute.

### XI. Organizing Review of the Best Practices.

The detail discussion was done on best practices implemented by institute.

### XII. Organizing National Level Seminar on New Education Policy 2022.

It was decided to organize national level seminar on New Education Policy 2022 in month of February 2023.

### XIII. Organizing Review of the Best Practices.

The detail discussion was done on best practices implemented by institute. IQAC Coordinator advised to keep proper record of the same.

### XIV. Training for Faculties and Staff.

It was decided to organize training/FDP/Workshop for teaching and Non teaching staff in A.Y.2022-23.

### XV. IQAC Action plan for 2022-23.

IQAC action plan was prepared and uploaded on website.

### XVI. Measures to improve students and staffs diversity.

Director and IQAC Coordinator raised the concern about student diversity.

Discussion was made regarding how to increase student and staff diversity in the institute.

### XVII. Vote of thanks by IQAC Coordinator.

Any other item with the permission of the Chair:

As there were no further points of discussion so the meeting was concluded with a vote of thanks by the IQAC Coordinator.

Dr. A. T. More

IQAC Coordinator



Dr. Y. M. Gosavi

Director, MCMRC